



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Tengakhat College
• Name of the Head of the institution	Dr. Kiran Hazarika
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03732310336
• Mobile No:	9859973647
• Registered e-mail	tengcoll1103@gmail.com
• Alternate e-mail	jatindranathgogoi12@gamil.com
• Address	Tengakhat College, Tengakhat, PO. Tengakhat, Dist. Dibrugarh, Assam, Pin-786103
• City/Town	Dibrugarh
• State/UT	Assam
• Pin Code	786103
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated UG College
• Type of Institution	Co-education
• Location	Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Prof. Jatindranath Gogoi**
- Phone No. **03732301935**
- Alternate phone No. **7002785940**
- Mobile **8011205010**
- IQAC e-mail address **taid.bimal79@gmail.com**
- Alternate e-mail address **jatindranathgogoi12@gamil.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://tengakhatcollege.edu.in/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[yes](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.87	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

26/10/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tengakhat College	Infrastructure Development	Rusa	2021-22	1.00Cr

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1, Organised inter-college Kho=Kho competition under Dibrugarh University on 10th and 11th January 2022

2, Organised a cancer awareness programme on 07/03/2022

3, Organised a local seminar on 400th Birth anniversary of Lachit Borphukan on 22/11/2022.

4. Organised workshop on revised Re-accreditation process of NAAC on 06/12/2022

5, Organised Republic day, Environment day, Women's day, Independence day and International Yoga day.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Construction of New Building	Completed
More Plantation	Fifty Local medicinal Plantation done
To organize National workshop / faculty development programmes	Workshop on Nagari Lipi, 4 & 5 November 2022
To organize memorial lecture	Jugesh Borgohain memorial lecture on relevant topic

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Tengakhat College statutory body	21/10/2022

14. Whether institutional data submitted to AISHE

Part A

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• if yes, whether it is uploaded in the Institutional website Web link:	yes				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Tengakhat College	Infrastructure Development	Rusa	2021-22	1.00Cr	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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Name	Date of meeting(s)
Tengakhat College statutory body	21/10/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/02/2022

15. Multidisciplinary / interdisciplinary

The institute offers only arts and commerce stream but at present the institute does not provide a multi disciplinary approach. But with the introduction of New Education Policy 2020 we are determined to provide multidisciplinary approach of education in our institute.

16. Academic bank of credits (ABC):

So far the institute does not have any academic bank of credits.

17. Skill development:

The institute provide one compulsory paper of skill enhancement course to the students as per the curriculam of the affiliated university.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Departments like Assamese , English , Hindi and History lay emphasis on the various trsaditional knowledge system of our country.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The instute is an under graduate affiliated college which offers only subjects of social science and humanities and so its main aim is to either prepare them for further higher studies or to compete to all the competitive exams and be a good citizen of the country.

20. Distance education/online education:

The college offers undergraduate courses (Arts) in distance mode under the Directorate of Open and Distance Learning (DODL) of Dibrugarh University

The college Offers Post Graduate courses(ARTS) in distance mode under Krishna Kanta Handique State and open University.(KKHSOU) A.ssam.

Extended Profile

1.Programme

1.1
Number of courses offered by the institution across all programs during the year

9

File Description	Documents
Data Template	View File

2.Student

2.1
Number of students during the year

279

File Description	Documents
Data Template	View File

2.2
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

50% of the seats available

File Description	Documents
Data Template	View File

2.3
Number of outgoing/ final year students during the year

99 nos

File Description	Documents
Data Template	View File

3.Academic

3.1
Number of full time teachers during the year

14

File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	16
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5983100.00
4.3 Total number of computers on campus for academic purposes	70
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>1) At the beginning of each academic session a proposed academic calendar is prepared and published in the college prospectus in accordance with the circulars and notices received from Dibrugarh University, which is the affiliating university of our college. From this students get to know of the prople class days to be held, the dates of internal exam and other activities.</p> <p>2) Each and every department conducts induction programme for the newly admitted students and they are apprised about the coursed contents and also about the behavioral aspects to be followed in college</p> <p>3) A routine committeeis also formed every year to prepare the class routine for each semester. While doing so the committee</p>	

incorporates all the subjects in such a way that it address the credit point and nuber of class for the CBCS classes.

4) THE teachers use both Chalk and talk method and also powerpoints to deliver classes

5) Class tests , seminars and group discussions are held regularly to enhance the knowledge of students.

6) Departments like History ,Education and Assamese make field study trips to provide first hand practical knowledge to students.

7) There are provisions for tutorial classes for students with doubts in particular topics.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Na

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes the institute adheres to a academic calendar for the coduct of Continuous Internal Evaluation .

Before the commencement of each semester the university notifies an academic calender for all the programme which contain the dates of commencement of classes, last working day of the semester and the dates of commencement of internal assesment and end semester exam.The academic calendar helps the faculty members to plan their respective course.

Internal assessment tests ,assignments ,seminars etc are parts of continuous internal Evaluation system of the institute. The principal through the academic and examination committee meetings reviews the progress of the students in each semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Na

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>D. Any 1 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 956">Any additional information</td> <td data-bbox="529 898 1436 956" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
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Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
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Any additional information	No File Uploaded								
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Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>0</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes the institute integrates crosscutting issues relevant to Professional Ethics, Sensitisation of gender, to inculcate human values and also ways of sustainability in this degrading environment.

In the curriculum the institute offers a compulsory subject on Environment science by which students are made aware of various wildlife laws of the country and state and also other environmental hazards and other related things

There are also subjects on gender studies and human rights.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
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Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	No File Uploaded								
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed								
<table border="1"> <thead> <tr> <th data-bbox="86 981 529 1048">File Description</th> <th data-bbox="529 981 1436 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 529 1151">Upload any additional information</td> <td data-bbox="529 1048 1436 1151">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1151 529 1258">URL for feedback report</td> <td data-bbox="529 1151 1436 1258">Feedback taken manually</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	URL for feedback report	Feedback taken manually			
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URL for feedback report	Feedback taken manually								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
270									
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2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									
2.1.2.1 - Number of actual students admitted from the reserved categories during the year									

170	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute assess the learning level of students and offers remedial class for the slow learners. The institute extends its support to students by providing necessary materials for all the students in general and the slow learners in particular.

Slow learners are taken care so that they could understand the topics provided in the curriculum.

File Description	Documents
Link for additional Information	Na
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
279	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Departments of the institute apply student centric methods such as experiential learning and problem solving method to enhance the learning .

Following methods are applied to enhance the learning experience

of the students.

1) Faculty members make learning interactive with students by motivating them in participating in discussions on current affairs,quizz, and on various other subjects.

2) Laboratory method is used by the department of education only which helps the students to verify the facts of the subject with the help of experiments.

3) Group learning method are used through whatsapp where students are asked to express their views on variou topics of present day situation to subjects related discussion on various topics.

4) Student seminars are organised wherin papers are presented by students on topics related their subjects concern.

5) Home assignments are asked to be done where students are instructed to write their points of view in particular topics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Na

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Allmost all the teachers use laptops when necessary for delivering lecturesto the students.They make powerpoint presentations and even show documentary films connected to their topics. ICT tools and resourses available in the institute is 65 nos. ICT enabled digital classroom is 3 Nos

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Na

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
0	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
14	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
5	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1 yrs to 28 yrs

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is based on the following procedure

- 1) Two internal assessment exams per semester (40 Marks)
- 2) Class attendance of the students.
- 3) Home assignment and seminars(10 marks)
- 4) overall performance of the students in that particular exam,

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Na

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an exam committee to deal with any grievances of the students but the isno reporting of any complaint so farduring the particular semester.

The institute holds two type of exams in every semester a) Internal examination b) examination conducted by the university.

The academic and examination committee is efficient enough to deal with grievances of the students ,if any in a transparent and time-bound manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Na

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes both the teacher and student are aware of the programme and course outcomes offered by the institution.

Newly admitted students are apprised of programme and course outcomes at the very first day of the commencement of course.

Learning outcomes and of the programmes and courses are observed periodically.

The learning outcomes of the institute are communicated to the teachers in every IQAC meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Na
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After declaration of results by the university the institute evaluates the outcome of the programme being offered by the institute.

The institute evaluates the outcome of course on the basis of the amount of students that are engaged in higher studies, the amount of students engaged in government, semi-government ,companies or

any other private jobs. It also analyses the fact of how the students are contributing to the society as a good citizens of the country by contributing economically as well as socially in a responsible manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Na

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

62

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Na

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Final year students are provided manual feedback form and which are collected and evaluated by the institution.](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC unit and the NSS unit of the institute carries out extension activities like swachata abhiyan , and other activities for sensitising the students about social issues for their holistic development.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institue has the following infrastructure and physical facilities for teaching- learning viz; classrooms, laboratories, computing equipment etc.

- 1) Classrooms = 19 nos
- 2) Seminar halls = 2 nos
- 3) Campus area = 42 bigha
- 4) Lab = 1 nos
- 5) Digital classroom= 2 nos
- 6) Library = 1 nos
- 7) Canteen = 1 nos
- 8) Computer lab = 1 nos
- 9) Drinking water facility = 2 nos
- 10) Girls and boys common rooms = 1 each
- 11) Yoga and gymnasium centre = 1 nos
- 12) Museum = 1 nos
- 13) Auditorium = 1 nos (under construction)
- 14) Seperate toilet facilities for Teachers ,girls and boys
- 15) Girls hoste = 1 nos

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Na

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has the following facilities .

- 1) outdoor playground = 2 nos
- 2) Yoga and gymnasium centre = nos
- 3) Cultural activities = 1 Auditorium

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Na

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Na
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.42 lakh

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

So far the Library is not automated using Integrated Library Management System but we are looking forward to procure one such in a near future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Na

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64 lakh

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute with its limited resources tries to frequently update its IT facilities including the Wi-Fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Na

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
71.69 lakh	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>There is a well planned system of maintaining the Institute</p> <p>1) There is a planning and reconstruction committee to look after the maintenance of physical properties like laborarory, library, sports complex, computers and classrooms.</p> <p>2) There is an academic and examination committee to look after the academic and support facilities.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Na

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

250

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates students representation and engagement in various administrative,co-curricular and extracurricular activities through a body of student recognised by the institution.It caters to the needs and demands of the student fraternity by maintaining as a bridge between the students and the administration. ThPe body has the following portfolios;

1) President

2) Vice- President

- 3) General secretary
- 4) Assistant General secretary
- 5) Cultural secretary
- 6) Games secretary
- 7) Magazine secretary
- 8) Common room secretary (Boys and Girls)

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni association that stands by the side of the college through various support services. The alumni association is taking steps to register the association in near future.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision:</p> <p>The vision of the institution is to achieve excellence in Higher Education, empowerment through knowledge, inclusive Growth for Socio-Economic Change and sustainable development in the global contrast.</p> <p>Mission:</p> <p>"The equip and empower student with relevant knowledge, competence and creativity to face global challenges.</p> <p>" To achieve innovations in teaching -learning, research and extension activities to realize national goals.</p> <p>" Tofacilitate optimum use of human and natural resources for sustainable development.</p> <p>"To promote participation of all the stakeholder in the development of the college.</p> <p>" To promote and practice inclusive growth.</p>	

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

i. The college has appointed one NODAL OFFICER to look after academic, RTI matter and local correspondence.

ii. The College has appointed one Nodal' officer for Distance Education , Vocational Education training and placement.

iii. One Nodal Officer for NSP.

iv. The G.B. of the college has approved the following committees to look after the specify works for the help of smooth running of the administration:

a. IQAC starring committee. b. Examination committee c. Administrative committee d. Academic Committee e. Students disparate and controversy management committee f. Sports committee g.Llibrary committee h. Internal Complain Committee(ICC)

v. The college has appointed two asstt. Officer In Charge to conduct examination.

vi. The college has appointed two faculty as nodal officer each for arts and commerce streams.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed ;

Curriculum Development : Curriculum designing and development is decided by the Dibrugarh University i.e. Affiliating University.

Teaching and Learning : a. Improvement of computer aided methods of teaching and Learning. b. Field tours to be organized by the departments c. Enrichment of College library.

Examination and Evaluation : Semester examination are conducted by the affiliating University.College conducts internal assessment of students according to the Dibrugarh University's guidelines. Class test, surprise test, students seminars, group Discussion etc. are conducted by all departments to evaluate the students.Examination committee is formed for effective implementation of the evaluation system of the university.

Research and Development : Encouraging faculty members to undertake major and minor research.

Library, ICT and Physical Infrastructure / Instrumentation : Tengakhat College has encouraged the use of ICT based technique by all departments. Computer have been allotted to all departments. Renovation and upgradation of college library, purchase of new books and computers are made in due time.

Human Resource Management : Students and faculties are encouraged to participate in webinar/ seminars /workshop as possible.

Admission of Students : Admission to the college is done only through online mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Th administrative set up is made by the following structure for smooth running of the college;

Governing body : The highest decession making body comprising of a

President, the Principal of the college, V/C Nominee, teachers representatives, guardians of students member of the locality and a member from non-teaching staff.

Principal: He is responsible to look into matters of both academic and administration. He is supported by a group of higher and lower grade assistant and also IV grade staff.

IQAC : A coordinator and members are entrusted to look into the quality assurance of the college.

Administrative committee : Formed by a group of teachers to help the principal in administrative matters

Academic and examination committee : Senior teachers are entrusted to look into the affairs of academic and exam related matters.

Admission committee : A group of college teaching and non-teaching staff are asked to look into the matters of admission process.

Anti-ragging and disciplinary committee : This committee is responsible for maintenance of discipline in the college

Women cell : The members of this committee look into the affairs of women related problems.

The college follows all the service rules, procedures and appointment guidelines of the state government.

File Description	Documents
Paste link for additional information	Na
Link to Organogram of the Institution webpage	Na
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is under the direct control of the state government and hence both the teaching and non- teaching staff are eligible to all the welfare schemes that are being followed by the state government. As of now the college have some welfare measures like providing a common room for teachers to relax, a feeding room for babies, separate toilet facilities for ladies and gents and a canteen facility.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution keep records of its employees in its service book which is kept by the Principal and if any discrepancy found, that is noted down in the service book .For the Teaching staff the IQAC of the college acts as the medium of apprising the teachers about the year.

The performance of each faculty members is assessed according to the annual self-assessment for the performance based appraisal system.

Promotions are based on the PBAS porforma for ugc career advancement scheme (CAS) which is based on API score.

Faculty members whose promotions are due are recommended for promotion based on their API Score and are required to appear before a screening cum selection committee.

The non teaching staff areassessed through annual confidential report having various parameters.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The internal audit done by local auditor as per govt guidelines. Other than local audit, college use to conduct audit by chartered accountant . The chartered Accountant audit done for UGC and central government fund. The college itself also has an internal audit committee to look after day to day expenditure The internal resources come from admission fees. Although the admission fees is free at the time of admission and it is reimbursed by Assam Government in the year end.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is a government run institute so maximum grants are made by the state government when necessary. And whenever there is any receipt of such grant , the institute utilises the resources to the fullest for the upliftment of the college.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institute keeps records of all the contributions of the faculty members in various seminars, research works, publication of books and chapters in books attending Orientation and refresher courses and faculty development programmes.

- 1) It also provides information about various programmes that they could attend to develop their career.
- 2) It helps in improvement in the quality of teaching and research by regularly giving inputs about various topics.
- 3) It also gives inputs regarding best practices in administration and audit system.
- 4) It prepares AQAR every year and assess the works of its faculties.
- 5) It is responsible in preparing the Self Study Report of the institute.
- 6) It takes stakeholders feedback and discuss suggestions regarding feedback.

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

Yes the IQAC of the institution review its teaching learning process, structures & methodologies of operation and learning outcomes at periodic intervals and records the incremental improvements in various activities.

The IQAC conducts periodical meetings with the Principal, the Heads of the departments, Examination committee and Academic committee throughout the academic year. Important matters are discussed with the IQAC coordinator and the Heads of the department to review the academic activities of all the department.

Teachers and students are interacted regarding the changes in curriculum, new teaching methods and ICT usage.

Teacher are motivated to use ICT to the maximum in order to get the maximum benefits for the students,

File Description	Documents
Paste link for additional information	Na
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Na
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute being a co-educational institute treat both boys and girls equally.

Womens day is celebrated every year as mark of respect to all the women in which students from both the gender take active part.

Girl student are open to contest any position of the students body election in the institute

Girl students even enjoys fees consession during admission process.

File Description	Documents
Annual gender sensitization action plan	The women cell of the college take necessary action regarding the gender sensitization and the administration supports it.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls common room facilities are provided

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
The institute being in a very remote area is prone to solid waste and liquid waste but the institute does not have any proper management systems and so follows the traditional waste disposal system.	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Na
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for	B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is taking all efforts in providing an inclusive environment. Initiatives are made to promote tolerance and harmony towards cultural , regional, linguistic communal and other socio-economic diversities of the area .The institute is always at the forefront at sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state.Extension activities are targeted at enabling a holistic environment for the students.

The institute celebrates cultural and religious festivals and other days like women's day, environment day and others so that students can understand and inculcate the feeling of harmony and tolerance to one and all. The institute also provides barrier free environment and gender equality policy by which all stake holders are provided with equal opportunities to express themselves in a harmonious environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens is done through curriculum as well as through some extra-curricular activities. Many of the subjects have topics that can sensitize the students about the constitutional obligations. There is also a subject on environment science compulsory for all which can give insights to various wildlife acts, forest acts global environmental scenerio etc.

Every year the institute celebrates Independence day and Republic day where the students are apprised of the pain that the leaders and people had to face during the freedom struggle. Also seminar are held for the students to make them aware of the constitutional rights, right to information, sexual harassment and gender equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International woman Day- 8th March
2. Road Safety Day- 4th March
3. Independence Day- 15th August
4. NCC Day- 4th Sunday of November
5. World Environment Day
6. International Yoga day
7. Republic day
8. Saraswati Puja
- 9) Foundation of the college ,26th July

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

1. College Health & sanitation club.was established for healthier environment among the students and all stakeholders alike.

2. The institute has adopted one village of remote area where the teachers and students visit the villiage and sensitise the people about various topics of health, sanitisation ,cleanliness,malnutrition, future etc.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust area of the institution in which the institute is making progress is that of a result oriented perfomance.The institute is bent upon providing inclusive education to all irrespective of students from anybackground.It is the aim of the institute to embolden the talents of the students and to let them emerge gloriously.The percentage of successful candidate of the Institute almost remains better than that of the university results .With a limitedman power the institute is trying to cope with the rest of the world in terms of producing results. The institute also has the credit of producing player of international reputes. It also has the distinction of being the consecutive champion team for five times in Kho-kho (both boys and girls) event at the university level. This could be achived only because of a systemstic education system which the institute is providing. Mentioned below are some of the efforts and behaviour with its vision that could make it possible.

- 1)An open minded Educational practises
- 2) Practises of collaboration & co-operation
- 3) Supplementary aids
- 4) Developing the sense of social responsibility
- 5) Developing the sense of respect towards moral values

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1) To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of outside world.
- 2) To arrange career guidance and counselling programmes for the students.
- 3) To arrange faculty development programmes
- 4) To facilitate continuous upgradation and updation of knowledge & Use of technology by faculty and students.
- 5) To conduct green audit and energy audit.
- 6) To upgrade the Library both in terms of infrastructure and technology.
- 7) To upgrade the Canteen
- 8) To create additional classroom
- 9) To complete the auditorium at the earliest.